

PERMANENTLY RELEASE PRE-TRIAL PRISONER

The following information and checklist is provided to assist you in permanently releasing a pre-trial prisoner from NAVCONBRIG CHARLSTON:

POINTS OF CONTACT:

Legal Officer

DSN: 794-0996

COMM: (843) 794-0996

DSN: 794-0326 (Fax)

COMM: (843) 794- 0326 (Fax)

Receiving and Release Duty Section

DSN: 794-0149/0052

COMM: (843) 794-0149/0052

USN Liaison

DSN: 794-0155

COMM: (843) 794-0155

USMC Liaison

DSN: 794-0156

COMM: (843) 794-0156

USA Liaison

DSN: 794-0040

COMM: (843) 794-0040

USAF Liaison

DSN: 794-0136

COMM: (843) 794-0136

NOTE: New confinements and permanent releases do **NOT** require certified brig chasers for escort purposes.

DISCLAIMER: Failure to provide all required items below at time of intended permanent release may result in your chasers being turned away.

- ☐ **Original Permanent Release Order (DD 2718) signed from the command directing permanent release.**
1. Verbal requests will **NOT** be accepted.
 2. Submit Permanent Release Order as pretrial confinement is no longer necessary, to the Brig Parole and Release office. Pre-trial prisoners must be released on the date the letter is signed and letters cannot be pre-dated for release on a later date. The form **MUST** be signed by the Commanding Officer or Acting Commanding Officer. This authority **CANNOT** be delegated.
 3. Bring original request to the Brig Receiving and Release office when picking up the prisoner.